**REGISTRATION AND GENERAL TERMS & CONDITIONS**

**Southeast Europe Regional Education Tour 2015**  
**Serbia and Croatia**  
**March 4 – 11, 2015**

Please send the completed and signed application by **February 17, 2015** to office@oivivio.com or by fax +381.11.2181.143

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Name of Exhibitor: ________________________________

Address:  

City: ___________________________ Postal code: _____________

Institution e-mail: ________________________________

www: __________________________ Province: _______________

Tel: ___________________________ Fax: _______________________

Name of authorized person: _________________________

Signature: __________________________ Date: ________________

(Seal)

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**Person in Charge of Tour**

Tel: ___________________________ Cell: _______________________

Contact e-mail: ________________________________

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### Price List

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belgrade (Serbia) &amp; Zagreb (Croatia)</td>
<td>€ 2,540 ($ 3,683 CAD)</td>
</tr>
<tr>
<td>Additional person (Belgrade &amp; Zagreb)</td>
<td>€ 840 ($ 1,385 CAD)</td>
</tr>
<tr>
<td>Zagreb (Croatia) only</td>
<td>€1,359 ($ 2,038 CAD)</td>
</tr>
<tr>
<td>Belgrade (Serbia) only</td>
<td>€1,510 ($ 2,190 CAD)</td>
</tr>
<tr>
<td>Additional person, per city (Belgrade, Zagreb)</td>
<td>€510 ($ 740 CAD)</td>
</tr>
<tr>
<td>Promotional material only (Belgrade) EDUfair</td>
<td>€ 420 CAD</td>
</tr>
<tr>
<td>Zagreb, Belgrade &amp; Skopje (Macedonia)</td>
<td>€ 3,687 ($ 5,273CAD)</td>
</tr>
</tbody>
</table>

**TOTAL (please add up):** __________________________

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**Notes:**

1 - Local VAT (20-25%) is included.

**General Terms and Conditions**

1) A signed Registration Form, accepted by Oivivio Consulting Services LLC or their representative (hereinafter: the **Organizer**), together with the General Terms and Conditions, is considered a legally binding Contract between the Participant (hereinafter: the **Exhibitor**) and the Organizer regarding the 2015 South East Europe Regional Education Tour (hereinafter: the **Tour**).

**Application, Payment and Cancellation**

2) Upon the receipt of a duly signed Application, the Organizer will provide a pro-forma invoice to the Exhibitor, who is responsible for settling the payment, not later than 60 (sixty) days before the start of the Tour. It should be noted that the participation in the Tour will be guaranteed only upon receipt of the payment in full.

3) The submitted application is irrevocable and obliges the Exhibitor, unless cancelled in writing more than 60 days before the start of the Tour.

4) If cancellation is made:
   a) Less than 60 days before the start of the Tour, the Exhibitor is entitled to full refund of the paid up sum, minus 20% processing fee.
   b) Less than 30 days before the start of the Tour, the Exhibitor is not entitled to a refund. The Organizer retains the right in such a case to dispose of the exhibition space to his liking.

5) The Organizer retains the right to cancel an already accepted application up to 30 days before the start and reimburse all paid up monies.

6) The Exhibitor cannot transfer the right to use the exhibition booth to a third party without the consent of the Organizer.

7) All complaints regarding the exhibition area and/or location must be made in writing exclusively during the Tour.

**Liabilities**

8) Organizer will undertake all necessary measures to provide for safety of Exhibitors, their staff, their belongings and the visitors. Nevertheless, the Organizer cannot be held liable for injuries, damages or losses incurred by the Exhibitor or their staff. Exhibitors are advised to obtain their own liability and damage insurance. Exhibitors are also advised not to leave valuables in the booth during the off-hours.

**Accommodation**

9) All accommodation is in 4-star hotels. Breakfast is included. All meals are provided at various venues, depending on the schedule.

    □ If you would need special assistance with the accommodation and/or dietary requirements, please tick the box. The Event Organizer will contact you.

**Exhibition Space**

10) At the Canada-only events, in Zagreb or Skopje, the exhibition space comprises a standard convention table and an AC 220V power outlet.

11) At the EDUfair™ event in Belgrade, Exhibitor gets a branded info booth within the Canada Pavilion with an AC 220V outlet, space for own roll-up banner and some shelf space for books/publications.

12) The Exhibitor shall reimburse the Organizer for all damages caused by the Exhibitor’s staff or third parties that work on the exhibition area under the Exhibitor’s orders. The damage shall be assessed by the Committee formed by the Exhibitor and the Organizer.

**Organizer**

Oivivio Consulting Services LLC  
Dure Jakšića 3, 11000 Belgrade, Serbia  
Tel. +381.11.2630.289  
Fax +381.11.2181.143  
office@oivivio.com  
www.edu-fair.net/see-edutour

**Note:** All queries, application and specific requests should be directed to the Organizer.